



NPSC Executive Committee - Club Vice President

This role MUST be read in conjunction with that for the President

Reports To:	Executive Committee, Players and Members of NPSC
Job Inductor:	Paul Celegon
Purpose of Role:	The Vice President is the deputy leader and public face of the club and has overall responsibility for the club's administration where the President is unavailable. In addition to acting in the President's capacity, the Vice President should actively link Club operations (football competition and training) to administration by attending training and matches wherever possible.
Key Tasks and Responsibilities:	
Committee Meetings	As per President role statement in the absence of the President.
Club Representative	As per President role statement in the absence of the President.
Supervision	As per President role statement in the absence of the President.
Grievance and Disciplinary Jurisdiction	<ul style="list-style-type: none"> ▪ Investigate and ensure that NPSC complies where relevant with all <i>FFV Grievance, Disciplinary and Tribunal By Laws</i> (GDT) for the Sunraysia competition (as per GDT document updated annually). ▪ Handle all external matters arising under that document (eg player cards and suspensions, tribunal hearings, appeals etc). ▪ Bring to the attention of the committee and manage all complaints made under NPSC formal grievance procedures.
Compliance with rules of competition	<ul style="list-style-type: none"> ▪ Investigate and ensure that NPSC complies (where relevant) with <i>FFV Rules of Competition</i> (ROC) for the Sunraysia competition (as per ROC document updated annually).
Experience and / or Qualifications:	See President Role Statement
Desirable Personal Qualities:	See President Role Statement
Timing:	
Approx hours per week	1 - 2
Frequency of work (mainly in season)	Monthly committee and SFC meetings, AGM, attendance at selected matches and training sessions, other representative engagements as required or desired.
Length of commitment	One year elected at AGM