

Guide to Player Self-Registration via MyFootballClub

Welcome to MyFootballClub Registration at **Nichols Point Soccer Club Inc.**

Start Here >>> Go to the MyFootballClub website - www.myfootballclub.com.au

Retrieving a Password

1. Select "2010 Registration"
2. Select "2010 Player Registration" on the right side of the page.
3. You will be given two options which will allow you to find your FFA number, retrieve a password and enter the system.
4. If you can't find your FFA number- Contact FFA Call Centre and they will assist you to locate your number, retrieve your password and log into the system.
5. If your email address does not match with data in MyFootballClub – Contact FFA support to update your email and log into the system.

Selecting Our Club

1. When you log in for the first time click "Make a Registration Now".
2. Type in our Club name which is **Nichols Point Soccer Club Inc**
3. Under Select Role: choose "Player".
4. Confirm details for playing history. If you require an International Clearance, please inform the Club.
5. Select Level, which will be ONE of **Sub Junior 6-11 Yrs, Junior 12–18 Yrs, Senior Female** or **Senior Male**.
6. Then Click Add.
7. Click Next.

Acknowledging Terms and Conditions

- Read and acknowledge all Terms and Conditions and Click Next.

Payment Options Screen

- You will only be given the option to **Invoice Me**.
- You will receive an invoice via e-mail to take to the Club and Pay for this registration. **NO UNFINANCIAL PLAYER MAY TAKE THE FIELD ON OR AFTER 18 APRIL.**

Answer Additional Questions

- Save All Answers and Click Next.

Your Registration is now complete

- You are now **Pending Awaiting Payment**. The Club Registrar will now complete the final step of accepting your registration. We will contact you directly to advise the next steps.

Updating your Details

- Please go into **My Profile** on your homepage. Click on **Home** and select the small pencil in the right hand corner of the Contact Details section and update your details throughout the year.
- You may also Change your Password in this section by clicking **Change Password**.

Where do I go for help?

- FAQ's on the website.
- Player Resources which are under the resources section in 2010 Registration.
- Call FFA Call Centre on **(02) 8020 4199** if you are having problems finding yourself or retrieving your password because your email is wrong or e-mail; myfootballclub@footbballaustralia.com.au
- FFA Call Centre Hours of Operation: Monday – Friday 12 noon - 9 pm AEST

For more information, please contact **Paul Celegon** on 50231940 or mobile 0427 231947
or via e-mail pcelegon@yahoo.com.au **OR** ask at training.